



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		LAXMICHAND GOLWALA COLLEGE OF COMMERCE ECONOMICS
Name of the head of the Institution		Mahida Vijay
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02221024264
Mobile no.		7977483181
Registered Email		laxmichandgolwalacollege@yahoo.com
Alternate Email		lgcollegeiqac@gmail.com
Address		RAMJI ASSAR VIDALAYA CAMPUS, M.G. ROAD, GHATKOPAR EAST, NEXT TO GANDHI MARKET
City/Town		MUMBAI
State/UT		Maharashtra
Pincode		400077

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	MAHIDA VIJAY
Phone no/Alternate Phone no.	02221024264
Mobile no.	9324668069
Registered Email	laxmichandgolwalacollege@yahoo.com
Alternate Email	lgcollegeiqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://laxmichandgolwalacollege.com/wp-content/uploads/2019/05/AOAR-2017-2018.pdf
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4. Whether Academic Calendar prepared during the year	Yes
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if yes,whether it is uploaded in the institutional website: Weblink :	http://laxmichandgolwalacollege.com/wp-content/uploads/2019/08/Aacademic-Calender-2018-19.pdf
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5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	2.81	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC	11-Jul-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Seminar on Intellectual Property Rights	26-Feb-2019 1	170
Organised Workshop on revision of syllabus for B.COM (Investment Management) B.COM (Transport Management) and B.COM (Financial Markets)	28-Jun-2018 1	27
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Significant contributions made by IQAC during the Year • Teaching Learning Process Provision of LCDs in classrooms for making multimedia classrooms enabling teaching through ICT. Gearing up for higher grade in NAAC. We invite various agencies for aptitude soft skills training of the students. • Project Based Learning We encourage character building by various competition by applying technique of Learning by doing in which students prepares project. Students of following programs having compulsory Project work of 100 Marks TYBOM (Accounting Finance), TYBCOM (Banking Insurance), TYBCOM (Financial Markets), TYBCOM (Investment Management), TYBCOM (Transport Management), TYBMS, MCOM (Accountancy) and MCOM (Banking Finance) • Projects based on Social themes College has following extension unit National Service (NSS) Scheme and Department of Lifelong

learning and Extension (DLLE) under which various social assignment were conducted in collaboration with Government, NGO as well as Private agencies. • IndustryInstitute Interaction As a part of curriculum of BCOM (Investment Management) and BCOM (Transport Management), Students needs to undergo compulsory internship training for 200 Hours. Various firms and companies are approached for providing internship to the students well in advance to accommodate maximum students to complete their internship. • Up gradation of libraries with EBooks E contents College library is digitalized with software and also has collection of E Books and E Contents. No. of E Books: 195 , Video Lectures: 13, PPT Presentation : 3, E Resources : 32 (Word File)

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conduct more no. of sessions for promoting culture of cracking Government Exams.	Under competitive exam cell and NET / SET Study Centre no. of programs were organized.
Digitalization in conducting exams (Online assessment)	Class test of Students of FYBCOM (Investment Management) and FYBCOM (Transport Management) were conducted online using Google form technique.
Promoting Participation in Research related activities	More no. of students to be trained for AVISHKAR Research Convention as well as presenting papers at various Colleges.
Organise Seminar on Intellectual Property Rights	One day seminar on IPR was organized on 26th March, 2019, 170 Participants participated for the same.
Organise workshop on revision of syllabus for BCOM (Investment Management), BCOM (Transport Management) and BCOM (Financial Markets)	One day Workshop was organized for Colleges offering BCOM (Investment Management), BCOM (Transport Management) and BCOM (Financial Markets)
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	31-Aug-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2018
Date of Submission	27-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1. Online Admission Software 2. Online Examination Software The institute has its own ERP system for administrative academic operations. The following modules are functional. (i) Admission: Students enroll on ERP and they have unique ID for the course. (ii) Faculty roll / attendance: The biometric attendance for Teaching and Non Teaching Staff

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Laxmichand Golwala College of commerce and Economics is currently having the following mechanisms for effective delivery of curriculum. 1. At the beginning of an academic session, departmental meetings are held in every department in which the topics in the syllabus are distributed to the teachers after discussion with them. 2. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. Students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-curricular activities. 3. Routine committee of the college prepares the master routine and circulates it to different departments. Routine is prepared strictly in accordance to the number of credit points mentioned in the prescribed syllabus of each course offered by the departments. 4. Number of classes for each topic is decided according to the syllabus and credits (PG) assigned to each topic/Group/paper etc. 5. Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their "teaching plans" according to the number of lectures allotted in the university syllabus for each topic. 6. Orientation programme is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. 7. College administration provides a well-constructed weekly Routine/Schedule/ time table for each year /semester for both UG and PG classes. 8. Departmental Heads prepare the routine which is approved by the Principal duly. 9. Teachers prepare their lectures according to the syllabus allotted and classes available. 10. Classes are held according to the schedule under the supervision of college administration. 11. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as i. Chalk and Blackboard method ii. ICT-enabled teaching-learning method. iii. Use of different software's. iv. Use of charts for effective lecture delivery. v. Distribution of class notes by teachers. vi. Group discussion amongst the students during the class. vii. Micro-teaching and seminars by students related to curriculum. * viii. Paper

presentation by the students. * ix. Need based survey programmes, field works and educational excursions are carried by the departments. x. Project work, dissertations are conducted for fulfilment of their degrees. xi. Seminars and special talks by experts are also arranged regularly for advance studies. 12. Regular class test, Mid-term examinations, Mid-semester examinations, regular assessment in practical classes, viva-voce, are done to keep track on the improvement of the students. 13. Remedial and tutorial classes are also conducted based on requirement. 14. Departments maintain the detailed record of the classes, assessments, project reports etc. 15. College administration also keeps a vigilant eye on the results, departmental proceedings and student needs and also keeps record of the different activities of the college regarding teaching learning, dev. 16. Special care is taken to address the problems of slow learners, advanced learners and first generation learners. 17. Our college has registered for NPTEL (National Programme On Technology Enhanced Learning)

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Short Term English Speaking Course	Nil	03/12/2018	1	Employability	Skill Development
Basic Computer Course	Nil	05/12/2018	1	Employability	Skill Development
Short Term Banking Course	Nil	02/01/2019	1	Employability	Skill Development
Certificate course in G.S.T	Nil	12/05/2019	1	Employability	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	09/06/2018
BCom	Accounting and Finance	12/06/2018
BCom	Banking and Insurance	12/06/2018
BCom	Financial Markets	12/06/2018
BCom	Management Studies	12/06/2018
BCom	Investment Management	12/06/2018
BCom	Transport Management	12/06/2018

MCom	Accounting	12/06/2018
MCom	Banking and Finance	12/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	214	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga Course	19/03/2019	47
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Commerce	63
BCom	Accounting and Finance	147
BCom	Banking and Insurance	86
BCom	Management Studies	57
BCom	Financial Markets	53
BCom	Investment Management	33
MCom	Accountancy	49
MCom	Banking & Insurance	37
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback on the teaching- learning process is received from students as 'Students Satisfaction Survey' based on a structured questionnaire framed approved by the IQAC of the college. Feedback is continuously collected from various stake holders. The questionnaire is distributed to the students in the classroom students can submit the form to the college administrative officer. It is forwarded to the Head of the institution IQAC cell .The feedback form is analysed necessary suggestions are noted by the IQAC cell Head of the institution . Majority of the students are satisfied with the office Staff and Library Staff. Students are satisfied the Library facilities and the books available in the library. Students were also satisfied with the other facilities provided by the college for the overall development among the</p>

students. Students from different program were satisfied with the selection of their Program. Students get enough support from the teachers in overall development. College Canteen is also providing hygienic and good quality of food to the students. Students are satisfied with the reasonable charges by the canteen. Teachers provide formal as well as informal feedback to the Head of the institution on different academic, administrative other affairs related to the college. Staff of the college is satisfied with the improvement and development facilities provided by the college. Teacher also gets financial support for research Paper presentation. Alumni committee is also collects feedback of the Alumni for the future growth and development of the college and the feedback is forwarded to the Head of the institution and IQAC cell. Department received feedback from parents through parents teacher meetings discuss different issues related to the overall development of their ward. College has proper infrastructure for the overall development of their ward.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	FYBTM	60	6	6
BCom	FYBIM	60	6	6
BMS	FYBMS	138	170	127
BCom	F.Y.B.COM(F&M)	60	60	51
BCom	F.Y.B.COM(A&F)	198	200	179
BCom	F.Y.B.COM(B&I)	138	150	120
BCom	FYBCOM	530	600	522
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2494	224	31	7	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
31	31	15	5	Nil	4
View File of ICT Tools and resources					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Teacher Guardian Scheme is implemented in the institute in each Class Teacher mentor is appointed by the HOD. In each are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitors their academic performance and attendance. Students are counseled by the mentors, class advisors, subject faculties and HOD for improving their academic performance and attendance. Mentors and Class Advisors counsel the students regarding their performance and schedule additional lectures/practical's. At first year level, students academic and personal issues of concern are well looked after by the class advisor/mentors. The critical cases are handled by first year in charges. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments from the second year onwards. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. For higher semesters, the mentors allocated to the students will council same group of students for three years i.e. the same set of students will be monitored and counseled till they have passed the course. The meetings of mentorship are conducted every month, in which students meet their mentors for academic and personal issues. The students who have less attendance and who have missed their internal tests are paid special attention from mentors side. Even the students with many issues are asked to call parents for parents- mentor meetings. The mentor is also responsible to provide counseling to the student and provide guidance regarding personal and academic issues. The mentor keeps track on their improvements and counsels them accordingly. The role of the mentor is to nurture the students and guide them for any issues they are coming across. Students with personal/family problems if any, are given counselling and support by a professional counselor. A large number of students who perceive the professional course are quite focused still they may fall short of score to be promoted to above sections. Such students are given counseling by the mentors and the subject teachers and remedial lectures are conducted. Students are supported and guided both in co-curricular and extracurricular activities. The mentors of the class discuss with each and every student individually and support them in all the possible ways to enrich their academic performance. The mentors contact the parents and educates them, if required about their wards performance, and the academic programmes of the college as well as the support system and the monitor system the student and parents. The mentors always keeps a check on the attendance of the student, the marks/grades obtained in the internals externals examinations, and regarding his/her candidature in the campus placement and provides remedial coaching.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2718	31	1:88

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	31	Nill	14	Nill

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Assistant Professor	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	2C00142	SEM II	09/05/2019	07/06/2019
BCom	2C00144	SEI IV	03/05/2019	27/05/2019
BCom	2C00146	SEMVI	12/04/2019	25/05/2019
BMS	2M00152	SEM II	12/04/2019	07/05/2019
BMS	M00154	SEM IV	04/05/2019	27/05/2019
BMS	2M00156	SEM-VI	09/05/2019	19/06/2019
BCom	2C00452	SEM-II	12/04/2019	07/05/2019
BCom	2C00454	SEM-IV	04/05/2019	27/05/2019
BCom	2C00456	SEM-VI	09/05/2019	27/06/2019
BCom	2C00342	SEM-II	12/04/2019	07/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

? AS PER UNIVERSITY RULES: We are affiliated to University of Mumbai and we follow the evaluation pattern framed by the University To assuring student achievements, the University of Mumbai has introduced the Choice Based Grading System which includes 25 marks for formative evaluation and 75 marks for summative evaluation. The formative method includes marks for internal exams (20mks) and attendance, behaviour, leadership and active participation in the class room (5mks). For summative evaluation we have a pattern framed by the University. ? INSTITUTIONAL INITIATIVE FOR QUALITY: ? Orientation on Evaluation Process: Students are made aware of the evaluation process through the following initiatives: ? The orientation programmes at the beginning of the semester through public address system of the college ? Teaching Plan contains evaluation procedures. ? Academic Calendar is prepared for Exam, various activities and programs in the academic year. ? Remedial Classes are conducted for the slow learners, absentees and the students who participate in Sports, NSS activities and Placement Interviews. This practice helps struggling learners to update their subject knowledge and helps them to catch up with their peers. ? External examinations are conducted at the end of every semester for all the theory papers and practical papers. Students should satisfy the eligibility criteria of 75 attendance in each semester to appear for University Examination. The students who have arrears are permitted to write their papers in both the semester examinations ? Reappearing/Revaluation: The students are informed of the Reappearing/Revaluation scheme available to them. Re-totalling is permitted for U.G. students who apply for it within the stipulated time on payment of prescribed fee. Revaluation is permitted only for the papers written in regular U.G. examinations and not for arrear examinations. ? In addition to the above continuous evaluation method, we, as a quality initiative has introduced regular class test, assignments, project work, paper presentation, debate ,group discussion, quizzes, etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes As an affiliated college to university of Mumbai an Academic Calendar is prepared by the college in the beginning of academic year our yearly plan online and a copy of it is handed to the H.O.D.'s and Coordinators for them to plan their activities.(Available with details of all the curricular and

extracurricular activities to be conducted by the college, both at the faculty and student level. It is made available on the college website as well as notice board so the students can understand. Apart from the Academic Calendar a Department wise Activity Schedule for smooth functioning is also prepared. This ensures curriculum enrichment through related activities like expert lectures, extension activities and the like. For the current academic session academic calendar was prepared and followed for conduct of examination and other activities. ? Examinations Calendar: Examination Committee prepares examination calendar as per University Circular. As soon as the University announces the examination schedule our examination committee announces the date, time of centralized assessment project, due date for submission of mark sheet, moderation and the result declaration the copy of which is put up in notice board as well as website. ? An IQAC Calendar is also prepared which details out activities towards quality sustenance and enhancement in the college. ? If significant deviation is found, extra lectures are conducted, and goals are achieved as per plan.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://laxmichandgolwalacollege.com/wp-content/uploads/2021/01/FY-SY-TY-COURSE-OUTCOME.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2C00534	MCom	B & F	46	25	54.34%
2C00534	MCom	ACCOUNTANCY	46	38	82.60%
2C00533	MCom	B & F	72	43	59.72%
2C00532	MCom	ACCOUNTANCY	72	48	66.66%
Nil	BCom	BIM	30	28	93.33%
2M00155	BMS	BMS	47	30	63.82%
2C00255	BCom	FM	49	33	67.34%
2C00345	BCom	BBI	62	54	87.09%
2C00455	BCom	A/F	117	93	79.48%
2C00145	BCom	REGULAR	319	168	52.66%

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	Research Cell	26/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
-0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	COMMERCE	4	5.45
International	COMMERCE	2	22494081
National	ACCOUNTANCY	2	5.45
International	ACCOUNTANCY	1	5.45
National	ECONOMICS	2	6.2
International	ECONOMICS	1	22775730
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	Nil

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2018	0	0	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nil	Nil	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	6	Nil	29
Presented papers	6	6	Nil	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Diabetes Checkup Camp	Lions Club of Ghatkopar (NGO)	4	120
Voters awareness rally	NSS Unit of Laxmichand Golwala College and BMC	5	100
Poster and Rangoli Competition on Voters Awareness	NSS Unit of Laxmichand Golwala College and BMC	4	35
A guest lecture and Registration on Voters Awareness	NSS Unt of Laxmichand Golwala College and BMC	5	120
Awareness about Anti drug addiction	Anti Narcotics Cell, Ghatkopar (East)	4	145
Blood Donation Camp	NSS Unit of Laxmichand Golwala College and Rajawadi Blood bank	5	140

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
RRC	MDCAS, Wadala	Peer Training Workshop	Nil	2
Blood Donation	Rajawadi Hospital, Blood Bank	Blood Donation Camp	Nil	2
Swachh Bharat Abhiyan	University of Mumbai	Swachhta hi Seva	1	10

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
-	0	-	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

Existing	70	57	70	2	0	9	0	0	5
Added	0	0	0	0	0	0	0	0	0
Total	70	57	70	2	0	9	0	0	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

- There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library computers, classrooms etc. The college has selected the area wise person for the Maintenance that oversees the maintenance of buildings. Requirements: - Policy for the maintenance of computer labs-AMC - Muster signing Xerox copy of (teacher s Students)- Daily record on muster - Maintenance agreements - Yes - Maintenance bills - yes 2) Procedures and policies for maintaining and utilizing Library, - Policy for the maintenance of Library - Muster signing Xerox copy of (teacher s Students) to visit library in 2018-2019 - Kept record in Library - Subscription of books bills - Yes - Maintenance of software - AMC - Magzines list bills - - References test books list - Record in Criteria-IV 4.2.1 - Any other - record in Criteria- IV 4.2.1 2) Specify the Budget Expenditure confirm - Purchase of Asset Budget-16,5000.00 Budget Utilized-3,38,283.00 Record in Criteria IV 4.1

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Concession in tuition fees and ANGC Scholarship	58	250000
Financial Support from Other Sources			
a) National	Rajshri Shahu Maharaj Scholarship and Post Matric	538	6074910

	Scholarship for SC, ST, OBC, SBC and VJNT Students.		
b)International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
8. Workshop on Making Paper and Cloth Bags	27/09/2018	60	NSS Unit
7. PowerPoint Presentation competition	12/01/2019	8	Faculty Member
6. Research Methodology and Basics of Research	02/09/2018	63	Faculty Member
5. Seminar on IPR	26/03/2019	170	Faculty Member
4. Yoga and Meditation sessions	19/03/2019	47	Harmony Yoga Foundation
3. Bridge Course in Mathematical statistical	26/06/2018	251	Faculty Member
2. Remedial coaching	10/03/2019	150	Faculty Member
Soft Skill Development (Short term course in Banking Training)	19/12/2018	29	Faculty Member
Soft Skill Development (Certificate course in GST)	11/05/2019	14	Faculty Member
1. Soft Skill Development (Basic Computer Literacy program)	20/12/2018	150	Faculty Member
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Examination	72	65	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1. INOMODE 2. S.C.Place ment 3. Vmansins Ind. Pvt. Ltd 4. HDFC, ICICI 5. Team Ideal	127	10	Grand Resource Factory, Shri Sai Pharma, Adecco India pvt ltd, Paintcon Co. Ltd, Gaurav Industrial Security.	13	13

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	83	B.COM	Commerce	RAV's, Laxmichand Golwala College Commerce Economics	M.COM -Accountancy M. COM - Banking and Finance

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi	University	13
Kabaddi	University	12

Kabaddi	Regional	12
Kabaddi	Regional	13
Cricket	Regional	8
Kabaddi	Intercollegiate	13
Kabaddi	Intercollegiate	13
Cricket	Regional	8
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

? Students Union of the college works for the benefit of the students throughout the year and pursues several activities within and outside the college campus. The major activities pursued by the Students Union in 2018 - 2019 are -

- Celebration of DAYS: - Celebration of days in the College was held on 18th December 2018. From 18th December to 21st December the following days were celebrated: Mismatch Day, Red Day, Blue and Chocolate Day, Tie Saree Day and Traditional Day. Student council prepared selfie Point near the canteen.
- Youth zest" College Fest: - College Fest, Youth zest was held on 12th and 13th February. Student Council arranged all the activities and games in the Fest. Before Fest they also encouraged students to participate in Fest.
- "Sports Day":- Members of student council were briefed about the participation rules and regulations prior to Sport's Day.
- "Degree Distribution":-Degree Distribution Ceremony was held on 22th February 2019. Council members arranged and organized the entire programme.
- "Campus Recruitment Drive":-It was held on 23rd February 2019.This event was organized by student council members.
- "Skill India":-It was held on 26th February 2019 programme was organized by members of council in Ruia hall. All information was filled in Skill India app by attendants of programme.
- "Annual Day":-It was held on 9th March 2019 in College campus. Preparation for the annual function was made a few days in advance. Preparation and arrangement was done by the members of student council.
- "Seminar on IPR":- It was held on 26th March 2019 in Ruia hall. The program was organized by the members of the Research Committee of the college.
- "Awareness about Election process and Importance of Voting":-It was started on 7th April 2019. College Student with student's council members visited many places to create awareness about election and importance of voting.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

- Conducted Meetings :- 01 (On 9th Dec. 2018) • Conducted Activities :- 01 (On Employ-ability Skill Development)

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

“ To provide noble education of the highest quality to students for upgrading their Socio-Economic status to bring them in the main stream”.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	<ul style="list-style-type: none">• CAP certificate and letters were issued to teachers involved in Central Assessment Project for F.Y.B.Com. S.Y.B.Com. Examination work.• Arrange meeting with parents and counseled students who did not collect their mark sheet/results.• Result declaration in time as per the Mumbai University norms.• College is affiliated to the University of Mumbai as per the guidelines of university college had separate Examination committee.• Examination committing is headed by senior professor in the college and members are also senior as well as experienced.• Duties are allotted as per the head of the university.• University is authorising college to conduct FY / SY examination, whereas TY examination is conducted by University.• All FY/ SY / TY Questions Papers is send by university and forwarded it on the same day, complete secrecy is maintain in the system under CCTV surveillance.
Teaching and Learning	<ul style="list-style-type: none">• Department and other meeting for academic planning.• Meetings by various committees such as Examination Committee• Staff meetings by the Principal.• Parents meeting for issue such as attendance and performance of their wards in the examination.• Regular meeting of the Internal Quality Assurance cell.• Involvement of

administrative staff in implementation of decisions of various committees. • Research committee encourages staff to undertake minor and major research projects. • College faculty members suggests to the members of syllabus revision committee in workshop organized by different colleges our suggestions were incorporated while designing syllabus - a. Prin. Dr. Swati Desai - Kalsekar College of Commerce, Mumbra. b. Prof. Raju Ambhore - Kalsekar College of Commerce, Mumbra.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	1. Online admission process is implemented and monitored through software Digital Edu. 2. The College has a Biometric system where teaching and nonteaching staff have to punch in and out while entering and leaving the Campus. This ensures discipline, scheduling and time management for various activities.
Administration	1. The College have a Comprehensive System by Education for Admission and Attendance of students. 2. Staff attendance is marked through Biometric and Manual attendance is also maintained. 3. RAV's Trust maintains the salary details along with salary slip and information provide through email to respective account.
Finance and Accounts	The Finance and Accounts are maintained by Central Accounts department Every year the account is audited by the Auditor appointed by the Management
Student Admission and Support	Admission of UG PG students are made as per norms of University of Mumbai.
Examination	As per the requirement of Examination committee, all the necessary equipment's are provided by the college for the smooth conduct of examination and evaluation. Two Units of Photo copiers were purchased for faster printing of question paper.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support
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		support provided	fee is provided	
2018	Mr.Raju Ambhore	Workshop on revised syllabus of TYBCOM	NA	200
2019	Shikha Singh	Two days Multidisciplinary Conference	NA	Nil
2019	Shikha Singh	EMISHA 2019 National Conference	NA	Nil
2019	Mr.Raju Ambhore	National conference Shri Siddheswar Mahavidyalaya Malegaon	NA	1200
2019	shahin Shaikh	Inter-Disciplinary National Research Conference	NA	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Special lecture on Research methodology	Special training given to support staff members on using Admission Software.	02/09/2018	02/09/2018	22	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation	1	05/10/2018	02/11/2018	24
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
- Appreciation of teacher as a best teacher of the Year in Annual Day.	- Provident fund	- instalment facility for the payment of fees Appreciation of the student as a best student of the Year in Annual Day. - Cash Prize to the students secured 1st, 2nd and 3rd rank in FY/SY and TY (program wise) - Scholarship to eligible students - Yoga workshop - Disaster Management Demonstration - Personality Development via workshops

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audit Type External Internal Yes/No Agency Yes/No Authority Academic YES _____
 YES IQAC Administrative YES _____ YES IQAC • Every year college is inviting academicians including principal and professor of reputed college for conduction of AAA. • College follows standard format provided by university of Mumbai which is uploaded on university website. • Detail reports of the committee for academic Audit and Administrative Audit is available with the IQAC. • All the staff members gets involved in the process and follow the suggestions and recommendations given by the expert committee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC
Administrative	No	-	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

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PTA meetings are conducted separately for B.Com and Specialty Programs. The feedback is obtained from parents regarding the college. The teachers show attendance record, test records and discuss the concerns one to one with the parents. The feedback by parents is taken into consideration. 02 Parent-teacher meetings were conducted to inform them about the academic progress of their wards and offer information related to their wards

6.5.3 – Development programmes for support staff (at least three)

Development programs for support staff • Special training given to support staff members on using Admission Software. • Special training given to support staff members on using Examination Software.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

various workshops and seminars were conducted for the teaching staff members. Staff members were encouraged to attend program mes organized various sessions and competitions were organized for students. Paper presentation competition, poster presentations, debates, seminars, workshops, Career Guidance seminars were organized.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	1. Organised Workshop on revision of syllabus for B.COM (Investment Management) B.COM (Transport Management) and B.COM (Financial Markets)	28/06/2018	28/06/2018	28/06/2018	27
2019	2. Special lecture on Intellectual Property Rights	26/03/2019	26/03/2019	26/03/2019	170

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Essay competition	03/01/2019	03/01/2019	23	7
Poster Making Competition	03/01/2019	03/01/2019	6	14
Pioneers in education	03/01/2019	03/01/2019	17	30
Participation in other college Gender sensitization group Dance competition (V.K.krishna Menen college)	23/01/2018	23/01/2018	4	4
Personality Enhancement Programm	22/09/2018	22/09/2018	25	Nill
Mission Sahasi	10/12/2018	10/12/2018	20	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Rainwater harvesting structure and utilization in the campus. ? The college is under the process of construction of new building, new infrastructure. Management is planning to develop set up for rainwater harvesting.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nill	23/02/2019	1	Placement Drive	In College	116
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for	15/06/2018	CODE OF CONDUCT FOR

<p>teacher</p>		<p>TEACHER • The code of conduct discusses responsibilities of teacher. • Academic duties consisting of teaching, exam/assessment and coordination in carrying out various extracurricular and co-curricular activities. • Teacher shall not discriminate students/colleagues adversely on political, race, caste, religion, language or for other reason of an arbitrary or personal nature</p>
<p>Code of Conduct for students</p>	<p>02/07/2018</p>	<p>CODE OF CONDUCT FOR STUDENTS DO'S 1. Reach college on time in proper formal dress 2. Be regular in attendance 3. Wear your I-Card daily 4. Bring college hand book daily 5. Close water taps after use 6. Keep the class rooms and college premises clean 7. Switch off the fans and lights when not required 8. Complete your work on time and be fair and honest at work. 9. Respect your parents, teachers, elders, friends and class-mates 10. Submit your assignment on time to the respective teacher DONS 1. Do not be irregular to college 2. Do not use abusive languages 3. Do not get involved in physical fights and bullying 4. Do not damage college property 5. Do not bring and gadgets like mobiles, iPods and tablets to college 6. Do not wear expensive jewellery 7. Do not shout, disturb bunk the classes 8. Do not bring any sharp or injury causing articles like knife, scissors, paper cutter 9. Do not indulge in violence in any form</p>

10. Do not cross and break any rules and regulation stated by the college

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Training Workshop	14/06/2018	14/06/2018	2
Yoga Mediation	15/06/2018	21/06/2018	2
Independence Day	15/08/2018	15/08/2018	66
Republic Day	26/01/2019	26/01/2019	62

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Green practices student's staff using.
- NSS organized a workshop on a paper bag
- College is promoting staff and students to use public transport.
- Examination committee conducted FYBIM, FYBTM class test online on a cell phone.
- Classroom and office space in the college. The structure of the college building is designed in such a way that natural lights are sufficient in day time it helps in saving electricity.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices No.1. ? Title: Student of the year Award 1. Goal: As an institution, Ramji Assar Vidyalay's Laxmichand Golwala College of Commerce and Economics aims to motivate it's students the achieve the same the college encourages the students to organise and participate in various co-curricular activities and programme. 2. Context: Students of the year award always motivate the students who are always keep themselves away from co-curricular activities and other cultural or social programmes. It is helpful to motivate the junior students. 3. Objectives: i. To motivate the students to participate in co-curricular activities ii. Encouraging students to do something special in this competitive world iii. To participate all the students girls or boys iv. 4. The Practice: Every year college give students of the year award for one girl students and boy student who are good in academics and co-curricular activity. This year Vaibhavi Dhuri got best student award from girls and Rohan Sharma from boys students.

Best Practices No.2 ? Title : Concession in University Fees. 1. Goal : As a commerce college, RAV'S Laxmichand Golwala College offer concession in University fees for students of FYBCOM and SYBCOM . 2. Objectives: i. To help the poor students to complete their college education. ii. To help the students who are good in their academic scores but unable to pay universities fees and leave courses in the academics. 3. The Practice : RAV'S Laxmichand Golwala College offered concession in University fees for 15 students (FYBCOM SYBCOM) the students who the opt the new program till their last year

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 Institutional Distinctiveness: 7.3 Our college functions with the motto of No fear with thee The institution believes in fearless challenges faced in a life for achieving the ultimate goal. Ramji Assar Vidyalaya is the parent body of Laxmichand Golwala College of Commerce and Economics. It is 108 years old institute established in the year 1911. 7.3.1 The college is the first educational institute in Ghatkopar providing the education for all programs. The college also offers speciality programs as per current market demands like Bachelor of Investment Management and Bachelor of Transport Management so that the student can select the courses of their choice. Right from the beginning college offers concession in the fees of Rs. 5,000 for the students of new introduced self- finance programs for three years (FY/SY/TY). This will help the students to enrich their career in future. The college also offers the instalment payment facilities for all programmed to the needy student which helps the students to pursue their education without any financial problems. 7.3.2 The college supports the students by organizing scholarship and camp for the students every year who belongs to the Reserve category (S.C/S.T/N.T). This academic year college has send the proposal more than 600 students. The NSS unit of the college is more active throughout the year organizing various outreach programs like blood donation, cleanliness drives, tree plantation drives, AIDS awareness drives, Cyber safety program, save girl child program, many poster making competition etc. in addition to a 7 days camp in the Manivali village, Kalyan, Thane to render services to the local community. 7.3.3 The DLLE unit of the college also quite active throughout the year organizing many programs like Career guidance and Roles Responsibilities of DLLE volunteers. The unit also offers to take an active part in various activities of other institutions. This helps the students to build knowledge in fearless challenges and opportunities.

Provide the weblink of the institution

http://laxmichandgolwalacollege.com/wp-content/uploads/2021/01/7.3_Innovation.pdf

8.Future Plans of Actions for Next Academic Year

1. To minimise the loss to the students due to pandemic situation 2. To bring the institution back to proper functioning after pandemic situation 3. To support students, Teachers and parent in this Pandemic situation